

Hello Everyone...I have to opt out of secretarial duties. I do not have the computer skills or enough knowledge of technology to be comfortable with this position. This is the first time being in a club and I was truly amazed at the amount of work all of you on the Executive do.

This position is not a good match for me. I was hoping for a smooth transition but I now realize this is not possible. I am available to assist and support the club.... small amounts of driving and minimal computer work would be best.

Thanks to all of you for all the hard work you do to keep the club successful!

EXECUTIVE MEETING MINUTES - MARCH 13, 2024

AGENDA

SHOW AND SALE PLANNING

MARCH GENERAL MEETING

1. Show and Sale Planning

- A maximum of \$170 for vendor lunches passed.
- Coast Capital addition of Adam to bank account in progress.
- Adam will contact vendors for confirmation ... request a reply by April for tables.
- Laurel confirms paper order. Boxes can be stored in her garage...please prep them (remove flaps etc.).
- Adam will confirm a time for receipt of pins and the actual cost
- he has an estimated time of 3 to 4 weeks and \$2 min. with \$4 max. He has confirmed a min. order would be 50 pins and orders would go up in increments of 50 after that...100, 150 etc. Pins are colored enamel...could be just our logo..back could be pins with a back or

magnets which would prevent damage to clothing.

- Jim will check with Anne re a contact list and will contact Garden Clubs etc with details of our Show and Sale that they can put in their newsletters.

- Laurel will email requests for posters and handouts for locals.

- Laura will have 50 posters and 200 handouts printed.

2. March Meeting

- Laura has purchased plants for raffle.

- Laura will email Sante re refreshments.

- Juliet created Volunteer Sign Up sheet for Show and Sale with a Floor Manager position to direct volunteers to duties as required. Laura will bring this to the meeting.

- Plant Question and Answer session. Bring in plants.

ROUND TABLE

- Recognition to Brian Emery for February presentation \$100

- Laurel contacting unpaid membership people.

- Adam will confirm number of Valley Succulents Trip participants

- Laurel will have the information cards with our new logo, website address, facebook info, general plant care and May and Sept Sale info, as well as websites for plant care and info.

- Adam explained the Events website set up with the pros and cons re events more than one day ... and the Learn More info.

- Addition for new members...Can we share your information...plus what are your plant interests.

- Honorary Members...Laurel will ask other organizations how they define this.

- Jim has renewed subscriptions for British and American Cactus Societies and is continuing the search for locations for our sales.

- Display Table people...include at least one knowledgeable person. Add description to sign up sheet...engage the public, have basic knowledge in order to assist or direct public to proper person, be proactive, look up plants on phone etc.

- Inspectors paid Jamie a visit ... inquired about documentation, where he received his plants, etc. Looking for illegal plants and seeds...mainly Category 1 restrictions. Add a note to our invitations to vendors re Inspections on the Island.

Should I have any omissions or corrections let me know and I will do any editing required.